

**UNITED STATES ATTORNEY'S OFFICE
DISTRICT OF NEVADA**

Human Resources Office
333 Las Vegas Blvd., South
Suite 5000
Las Vegas, NV 89101

ATTN: Darlene Beltran, Human Resources Specialist

Telephone: (702) 388-6336

Fax: (702) 388-6735

The United States Attorney's Office serves as the principal litigator for its judicial district and is responsible for coordinating multiple agency investigations within the district. The United States Attorney has the responsibility and authority to prosecute violations of federal criminal statutes, defend the government in civil actions, seek the enforcement of a variety of civil enforcement statutes, and institute proceedings for the collection of fines and penalties among other things.

Projected No. of Volunteers: 12

Internship Location(s): Las Vegas; Reno

Application Materials: Cover letter, resume, official law school transcript, legal writing sample, dates when available, and telephone number(s) where a student can be reached in the day and evenings

Qualifications: Interns must have completed two years of law school. Candidates should have a strong law school academic background, solid writing ability and extra curricular or work experience demonstrating an interest in public sector work and/or litigation. **Must be a U.S. citizen** and will be subject to a background investigation due to the sensitive nature of the work performed by the office.

Application Deadline: September 1st for Summer Program (June - August).
May 1st for Fall Program (September - December).

Minimum Weeks Required: 10 weeks

Salary: Volunteer (without compensation)

Assignments: Typical assignments will include assisting with all facets of case preparation including: researching legal issues, drafting/writing motions and responses and various pleadings, providing trial support to Assistant United States Attorneys, interviewing witnesses, and assembling exhibits for trial.

Web Site: www.usdoj.gov/usao/nv